

Section 11.06. Vacancies. A vacancy in any office may be filled by the Board at its next meeting. The officer elected to such vacancy shall serve for the remainder of the term of the officer he replaces.

Section 11.07. Multiple Offices. The office of Secretary and Treasurer may be held by the same person. No person shall simultaneously hold more than one of any of the other offices except in the case of special offices created pursuant to Section 11.04.

Section 11.08. Duties. The duties of the officers shall be as follows:

President

(a) The President shall preside at all meetings of the Board of the Directors and of the members; shall see that orders and resolutions of the Board are carried out; shall sign all written instruments regarding the common area; and shall co-sign all checks and promissory notes, if any.

Vice President

(b) The Vice President shall act in the place and stead of the President in the event of his absence, inability or refusal to act, and shall exercise and discharge such other duties as may be delegated to him by the Board.

Secretary

(c) The Secretary shall record the votes and keep the minutes of all meetings and proceedings of the Board and of the members; keep appropriate current records, showing the members of the Association together with their addresses; keep custody of and attest the seal of the Association; and perform such other duties as may be required of him by the Board.

Treasurer

(d) The Treasurer shall be responsible for the maintenance of proper financial books and records of the Association