

# GovOS Cloud Search: Property Alerts


## Overview

Registered Greenville County Cloud Search Users can set up security property alerts for personal or business name or legal description as a step to help prevent fraud by accessing a dashboard from their account to view and manage their active alert criteria and alert history. After setting up a property alert, users will receive an email any time a document with the registered name or legal description is filed within the jurisdiction. Users can access property alert setup and information at any time along the top right of the Cloud Search menu, from documents details, or from their Property Alert dashboard.

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## GovOS Property Alerts

Get notified against potentially fraudulent claims or transactions regarding Real Property. Receive email alerts any time your personal or entity name is used in a Real Property filing within the county. This is a free service provided by GovOS and your County Clerk designed with the goal of reducing fraudulently-recorded documents that could affect your property ownership.



THERE ARE TWO WAYS TO SET UP A FREE PROPERTY ALERT:


Already created an alert? [View Dashboard](#)  
For further details, visit our [Property Alert FAQ](#)

 **Create an alert from a personal or entity name**

You can set up a property alert by entering a name or multiple names. Optionally you can include alternate spelling variations.

[Enter a Name](#)

OR

 **Click on the alert shield while viewing a document**

Once you've found the right document, select Property Alert from the menu above and select your notification criteria.

[Find a Document to Set an Alert](#)



## Creating Alerts: Indexed Name

A Property Alert may be set up to identify any recorded documents containing the indexed name currently in the jurisdiction, and to trigger an alert for the name being used in any future recorded documents. Constituents must be logged into their Cloud Search account to sign up for an alert.

**NOTE:** The name must be input to match the indexed format, typically Last Name First Name. Alerts will only be generated if the name is contained within the indexed information (OCR not available to trigger alert).

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### Configure your Search Criteria

**Enter personal and/or business name(s):**  
For personal names, enter last name first e.g. JONES BOB

LASTNAME FIRSTNAME (insert party name by pressing enter)

Create Property Alert

## Alert Notifications

Each night, Property Alert will scan all documents recorded in the past 24 hours. For each match to the property alert criteria, an email notification will be sent to the alert owner who can then reach out to the county with any questions.

