



Subdivision Administration Policy Notice

TO: All Engineers, Surveyors, and Real Estate Developers Serving Greenville County

SUBJECT: Revised Final Plat Submittal Checklist

EFFECTIVE: 7/8/2021

Please be advised that Developers that opt to provide financial security to record final plats must upload financial security instruments in the Cityworks case for review and approval before delivering the original letter of credit or certified check and escrow agreement to the Subdivision Administration Office.

You will find an updated version of this form attached to this email. The updated form will be added to the Subdivision Administration portal by the end of the week.

If you have any questions regarding this process feel free to contact the Subdivision Administration Office.

Subdivision Administration
864-467-5764
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Greenville, SC 29601
Subdivisioninquiry@greenvillecounty.org